



केन्द्रीय विद्यालय संगठन / Kendriya Vidyalaya Sangathan
अधीनस्थ मानव संसाधन विकास मंत्रालय, भारत सरकार / Under Ministry of HRD, Govt of India
क्षेत्रीय कार्यालय, जम्मू / Regional Office (Jammu),
राजकीय चिकित्सालय मार्ग, / Govt Hospital Road,
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Dated: 28.12.15

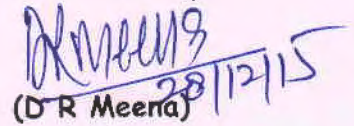
The Principal,
All Kendriya Vidyalayas
Of Jammu Region

Subject: MINUTES OF THE MEETING OF REGIONAL COUNCIL OF JOINT
CONSULATATIVE MACHINERY OF KENDRIYA VIDYALAYA
SANGATHAN, REGIONAL OFFICE JAMMU HELD ON 14-12-2015, AT
10.00 AM.

Sir/Madam,

I am to refer to the subject cited above and to enclose herewith minutes of the meeting of Regional Council of Joint Consultative Machinery of KVS, Regional Office Jammu held on 14.12 2015 in the chambers of the Deputy Commissioner, KVS(RO) Jammu for necessary action at your end.

Yours faithfully,


(D.R. Meena)

Assistant Commissioner

Enc" As above

- Copy to:
1. The Joint Commissioner (Pers), KVS(Hqrs), New Delhi.
 2. The General Secretary, AIKVTA/KVPSS/KEVINSTA of Jammu Region

Assistant Commissioner



केन्द्रीय विद्यालय संगठन / Kendriya Vidyalaya Sangathan

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Speed Post

MINUTES OF THE MEETING OF REGIONAL COUNCIL OF JOINT CONSULATATIVE MACHINERY, OF KENDRIYA VIDYALAYA SANGATHAN, REGIONAL OFFICE JAMMU HELD ON 14-12-2015, AT 10.00 AM.

A meeting of the Regional Council of Joint Consultative Machinery, KVS Regional Office, Jammu was held on 14-12-2015, at 10.00 AM in the office of Kendriya Vidyalaya Sangathan, Regional Office, Jammu.

OFFICIAL SIDE.

1.	Sh. A.V.L.J. Rao, Deputy Commissioner, KVS Regional Office, Jammu.	Chairman.
2.	Sh.A.S. Gill, Assistant Commissioner, KVS and Grievance Officer, KVS Regional Office, Jammu	Member.
3.	Sh. C.R. Bhagat, Principal, Kendriya Vidyalaya, Damana.	Member.
4.	Dr. J.N. Baliya, Asstt. Prof. Department of Educational studies, Central University, Sainik Colony, Jammu and member of RAC, Jammu.	Member.
5.	Sh. Nirmal Kumar, Section Officer, in place of Admn Officer, KVS Regional Office Jammu.	Member Secretary.

REPRESENTATIVES FROM STAFF SIDE (TEACHERS ASSOCIATION).

1.	Dr. V.P. Sharma, TGT(Sank), KV Sunjwan, and President KVPSS, Regional Body, Jammu Region	Member
2.	Sh. Sudhir Kumar Maingi, PGT(Chem), KV No: 1 Pathankot and Regional Secretary, KVPSS, Regional Body, Jammu Region.	Member
3.	Sh. Uma Kant Tripathi, Librarian, KV Nangolbur, and Regional Secretary, AIKVTA, Regional Body, Jammu Region.	Member
4.	Sh. R.C. Katiyar, PGT(Hindi), KV No: 3 Pathankot and Regional Treasurer, AIKVTA, Regional Body, Jammu Region.	Member

REPRESENTATIVE OF THE STAFF SIDE (NON TEACHING ASSOCIATION)

1.	Ms. Pushpa Devi, UDC, KV Samba, and Regional President, KEVINSTA, Regional Body, Jammu Region.	Member
2.	Ms. Seema Sharma, UDC, KV No: 1 Pathankot and Regional Secretary, KEVINSTA, Regional Body, Jammu Region.	Member

Sh.A.S. Gill, Assistant Commissioner, KVS Regional Office, and Grievance Officer, KVS Regional Office, Jammu welcomed all the members in his welcome address.

From KVPSS Teaching Association.

S.No.	Agenda points	Decision
1.	Forced allotment of Staff Quarters.	Allotment of accommodation is to be done as per prescribed KVS Allotment rules. The case of KV Sunjwan is being inquired into.
2.	Time bound response to the grievance.	No delay is done in taking up grievances, as on date only 01 grievance under CPGRAMS is pending.
3.	Non-Inclusion of names of eligible teachers for grant of Selection Scale.	Selection Scale is being granted by KVS Hqrs New Delhi level. The Regional Office receives the requests/proposals of eligible cases and the same are being forwarded regularly to the KVS Hqrs New Delhi.
4.	Juniors continue to draw more basic pay than seniors.	Pay anomalies if any to be brought to the notice of the Regional office, they will be attended to. Vague statements are not invited.
5.	Leave availed in case of injury during regular duty in the Vidyalaya.	Will be as per KVS Rules.
6.	Remedial classes beyond school hours should not be conducted.	Remedial classes are being conducted to help some students who need it. Suggestions noted.
7.	Permission to allow persons other than KVS employees to act as Defense Assistant in terms of Rule 14(B) and (b) of CCS(CCA) rules 1965.	Defense Assistant will be permitted as per existing CCS(CCA) Rules 1965/KVS Rules.
8.	Setting up of Guest House/field hostel/transit camp facility.	Not related to KVS Regional Office Jammu.
9.	Renovation in the Annual Inspection method.	Inspections are being done as per existing methods and rules of KVS and the same will be continued.
10.	Regional Institute of Physical Education and Training must be established in the Region.	The matter is related to KVS Hqrs New Delhi.
11.	One residential Hostel facility for student activity for conducting NCSC, Youth Parliament, Science Exhibition, Olympiads, NCC Training, Scouts and Guides.	-do-

12.	Audio/Video recording of all the meetings conducted by the officials of RO with staff members.	Present inspections and followed by meetings are being done as per existing methods and norms of KVS and will be continued.
13.	CPPDPT course conducted by IGNOU is not serving the desired objectives and must be discontinued.	CPPDPT programme is working very well and is help full to many. All the KVS guidelines of CPPDPT will be followed strictly.
14.	All programmes to be planned well in advance and prior so that confirmed railway tickets are available.	All the Kendriya Vidyalayas have been instructed not to conduct travel of students and escorts without to and fro confirmed train reservations (wherever necessary) and the same is being followed. No need for any further instructions.

From AIKVTA Association


S.No.	Agenda points	Decision
1.	Reply of letters written by Association.	Will be attended as per KVS norms.
2.	Harassment of Primary Teachers due to CPPDPT/Scout and Guide duties/Escorting duties/leave.	CPPDPT programme is working very well and is help full to many. All the KVS guidelines of CPPDPT will be followed strictly.
3.	Study leave for CPPDPT.	Not connected with Regional Office Jammu.
4.	Disciplinary action against teachers in respect of CPPDPT.	KVS guidelines are being followed. Vague statements are not invited. Any such case to be brought to the notice of the Regional Office, Jammu.
5.	Installation of Air Conditioners and Air Coolers in staff room in the Vidyalayas.	Will be looked into.
6.	Installation of Air Coolers in class rooms for schools, where classes are being run under tin shed.	Already being procured where ever the necessity is felt.
7.	Frequent suspension of the classes.	Suspension of classes is to be done to accommodate stay of outside students. Principals are requested to suspend classes only to the minimum requirement and on rotation basis as far as possible.
8.	Issuance of identity Cards to the Teachers.	All Kendriya Vidyalayas are requested to issue Identity cards to all the students and staff if not done earlier.
9.	Suitable accommodation for the members of RJCM (Staff Side).	Not related to Regional Office Jammu.
10.	Rotation of duties in the Vidyalaya.	It is the discretion of the Principal concerned.

11.	Non-Implementation of time table.	KVS instructions to be followed .
12.	Non-allotment of teaching periods to HM/VP/Principal in letter and spirit.	KVS instructions to be followed.
13.	Re-employment of Ex-KVS teachers beyond the age of superannuation.	KVS instructions to be followed. VMC of the Vidyalaya has the discretion to select teachers following the KVS norms.
14.	Implementation of Mother-Teacher concept.	Principals are requested to make best use of available resources.
15.	Circulation of Circulars and letter of common interest issued by KVS authorities/association.	KVS guidelines will be followed all the Principals ore requested to make all the teachers aware of their KV of the policies, instructions, clarifications etc circulated by this office from time to time.
16.	Engagement of Contractual teacher.	KVS guidelines to be followed.
17.	Horassment of office bearers on association duties on SCL on alibi of attendance certificate.	SCL to the office bearers on association duties will be followed as per KVS norms
18.	Time table and periods allotted to PGTs,TGTs, and PRT arrangements periods and contractual teachers.	KVS Norms will be followed.
19.	Restricted holidays at cluster level.	Principals are requested to make a Committee and ask for suggestions for the RHs at Vidyalaya/Cluster level, coordination may be ensured.
20.	Extra classes and monthly tests.	Will be discussed in the academic committee meeting.
21.	Audit Party/Inspection team of the Vidyalaya. Misusing the facility.	If any corrupt practice, may be brought to the notice of the Deputy Commissioner/Assistant Commissioner immediotely.
22.	Use of foul language and prolonged meetings during inspections/meetings.	All should use respectable language in their official transactions .
23.	Timely settlement of bills and payment of Contractual teachers bills.	All are being attended timely, depending on the requirements of funds are released from Regional Office.
24.	Sub-Staff and other facilities for libraries.	Will be as per KVS norms.
25.	Regional Incentive awards/other awards and recognitions.	Regional awards are being given for the meritorious service of the employees. A set procedure is being followed by the KVS and a committee selects the employees for the Regional awards.
26.	No,of Cleanliness Staff.	Will be as per KVS rules.

From KEVINSTA Non Teaching Association

S.No.	Agenda points	Decision
1.	Honorarium and appreciation to Sub-Staff working in the office in the absence of UDC/LDC/Asstt.	Will be attended as per KVS Norms.
2.	Special allowance and appreciation letter to LDC/UDC/Asstt deputed for preparation of Annual Accounts in Regional Office.	Will be attended as per KVS Norms.
3.	Duty Hours of Non-Teaching Staff.	Being re-circulated to all the KVs (Annexure-I).
4.	Time for grant of MACP.	The DPC is being conducted twice in a year and will be continued.
5.	Deputation duty or Allotment of double duty to Sub-Staff/LDC/UDC/Asstt from one KV to other KV or RO must be stopped.	Deputations are done to the minimum and as per the requirement the request will be looked into during the next review.
6.	All the replied of Internal/AG Audit must be entrusted to the Principals/DDOs.	The Principal, DDO is responsible for all the affairs of the Vidyalaya. Staff Members assist are also responsible for their work.
7.	Fee Collection in KVs and preparation of CS 54 at school level.	Present collection of fees through bank is working very well and will be continued. Suggestions have been noted, and will be looked into during next review and will be informed if any change.
8.	Role of LDC/UDC/Assistant in fee issue and role of a LDC/UDC/Assistant during Audit regarding fee issue.	-do-
9.	Non-Matriculate widows of KVS employee who got appointed in KVS are not being awarded any Grade Pay.	No such case has been brought to the notice of the Regional Office Jammu. All the Kendriya Vidyalayas are requested to bring to the notice of Regional office if any such case.
10.	Providing of Circulars as issued by KVS through KVS RO Jammu to Secretary and President as per proviso of RSA rules.	Will be attended as per KVS Norms.
11.	Timely sanction of GPF/CPF advances to non-teaching staffs.	Not only timely sanction of GPF/CPF advances/withdrawals to all such employees are being done, and nothing pending is kept as of now.

12.	Non-receiving of personal letters by hand in KVS RO Jammu as being a Public office.	It is advised to all to send their requests if any through proper channel only. Grievance if any not forwarded by the Principal can be sent directly/through CPGRAMS/attending on Grievance Nivaran Diwas/ by taking appointment of Deputy Commissioner/Grievance Officer of the Region. Any grievance/ RTI request of any employee can be handed over personally at Regional Office/Kendriya Vidyalaya by any individual, the concerned office should receive and take action as per KVS norms.
13.	Overburden and pressure of work on UDCs.	The work by the office staff is being done and will be followed as per the KVS Norms.
14.	Shortage of Non teaching staff and recruitment of office and Sub-Staff.	Recruitment process is done at KVS Hqrs New Delhi level and this Regional Office has no role in this context.


(A.V.L.J.Rao)

Deputy Commissioner