

**FORM FOR REGISTRATION OF FIRMS**  
**FOR THE PERIOD OF ONE YEAR FOR SESSION 2017-18 W.E.F.01.04.2017**

**Sub:- registration of firms/suppliers/service providers for supply of stationery items, AMC for Air conditioners, Fire extinguisher, in Kendriya Vidyalaya Sangathan, Regional Office Jammu in reference to add dated 23.03.2017.**

1. Name & address of firm :- \_\_\_\_\_
2. Telephone number  
a) Landline - \_\_\_\_\_  
b) Mobile - \_\_\_\_\_
3. Name of the owner of the firm with address :- \_\_\_\_\_
4. VAT, TIN, TAN number of the firm  
VAT NO \_\_\_\_\_  
TIN NO \_\_\_\_\_  
TAN NO \_\_\_\_\_
5. PAN number of owner/Firm :- \_\_\_\_\_
6. Copies of return of VAT/TIN/TAN :- \_\_\_\_\_  
of last 3 years should be attached with format
7. Details of experience & place of work during the last 03 years

Institution where rendered service / supplied articles	Period	Name of supplies / service	If contract cancelled before expiry, mention reason for the same

8. Name & address for bank guarantee \_\_\_\_\_

Dated :- \_\_\_\_\_

Signature of owner of the firm & seal

**NOTE: Without TIN/PAN and VAT number, no firm will be registered. The KVS, RO, Jammu reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

**Undertaking**

I, Mr./Ms. \_\_\_\_\_ Proprietor/owner of M/S \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the KVS, RO, Jammu.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name of Proprietor \_\_\_\_\_

Seal of the Firm \_\_\_\_\_

