



केन्द्रीयविद्यालयसंगठन / KENDRIYA VIDYALAYA SANGATHAN  
(Min. of HRD, Deptt. of Education, Govt. of India)  
18-संस्थागतक्षेत्र / 18-Institutional Area  
शहीदजीतसिंहमार्ग / Shaheed Jeet Singh Marg  
नईदिल्ली- 110016 / New Delhi - 110016  
Tel: 26858570, Fax No. 011-26514179  
[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.110331/01/2017/KVS(HQ)/Acad

Date:13.04.2018

Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Email only  
Top Priority

Subject:- Admission under special dispensation scheme (Hon'ble HRM/MP quota) for the session 2018-19

Sir/Madam,

Your attention is invited towards to the letter of even no. dt.21.03.18 (copy enclosed) in which it was requested to instruct the Principals of your Region to make minor correction(s) in the orders issued from this office for admission under special dispensation scheme (Hon'ble HRM/MP quota) for the session 2018-09 in order to make this process smooth and hassle free but still this office is getting reports that Principals are not making admissions on the plea on minor corrections/ they have not received copy of the order.

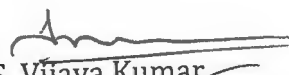
In the letter referred above it was clearly stated that for MP quota admission please visit KVS website where orders are available and the same can be downloaded by putting coupon no./date. For HRM quota orders are being sent by email to concerned Regional Offices. It was also requested that Regional Offices will promptly forward these orders to the concerned vidyalayas. No hard copy is being sent from this office either to the Regional Office or to the vidyalaya, hence the question of not receiving copy does not arise.

You are therefore once again requested to clearly instruct the Principals to be sensitive towards these admissions and the people approaching them for admissions under this scheme. The Principals/staff in the vidyalaya should not unnecessarily ask the parents/persons reporting for admissions to visit Regional Offices or KVS (HQ) for clarifications.

In case of any query the helpline nos. and email Ids mentioned in the referred letter may be used.

Yours faithfully

Encl: As above

  
S. Vijaya Kumar  
Joint Commissioner (Acad)



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नयी दिल्ली- 110016 /NEW DELHI - 110016  
Tel : 26858566-260, 294, Fax No.26514179  
[WWW.KVSANGATHAN.NIC.IN](http://WWW.KVSANGATHAN.NIC.IN)  
Date: 21.03.2018

No. F. 110331-01/2017/KVS(HQ)/Acad

Email only

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regions.

**Subject: Admission under Special Dispensation Scheme of Hon'ble HRM and Hon'ble Members of Parliament for the session 2018-19 - Reg.**

Madam/Sir,

The admission process under Special Dispensation Scheme of Hon'ble HRM and Hon'ble Members of Parliament for the session 2018-19 has already started. To make admission process hassle free you are requested to note the followings points:-

- (i) All admission orders under Special Dispensation Scheme for Hon'ble Members of Parliament are being uploaded on KVS website and, it is reiterated that admissions may be granted after checking on KVS website only. **(MP Quota)**
- (ii) The minor corrections in names/typographical errors and change in class (age appropriate) may be done by the Principal of Vidyalayas concerned. However, No change of student name/father's name is allowed.
- (iii) Principals should immediately inform the parent through speed post/mobile number/ email ID (if given in coupon) for admission, on receipt of admission order under MP Quota.
- (iv) As regard to the admissions under Special Dispensation Scheme for Hon'ble HRM, this office will send E-mail only. These mails shall be forwarded to concerned KVs immediately. Admission may be granted after receipt of such mail only from KVS (HQ). **(HRM Quota)**
- (v) Further, you are requested that all teachers/employees working under your jurisdiction may be adequately cautioned not to encourage parents to visit KVS HQ for admissions/clarifications etc.

Query related to admissions may be asked/forwarded to the following phone numbers/Email ID:-

1. Mobile No - 9667465065
2. Land line no - 011-65657599
3. Email ID - kvadmission2018@gmail.com

This information may be disseminated to all the Vidyalayas under your jurisdiction for making admission process smooth.

Yours faithfully,

(S. Vijaya Kumar)  
Joint Commissioner (Acad)