



केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan  
अधीनस्थ मानव ससांघन विकास मंत्रालय, भारत सरकार/Under Ministry of HRD, Govt of India  
क्षेत्रीय कार्यालय, जम्मू/Regional Office (Jammu),  
राजकीय चिकित्सालय मार्ग, /Govt Hospital Road,  
गाँधी नगर, जम्मू-180004 /Gandhinagar, JAMMU-180004  
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F. 24029/2016/KVS(JR)/

Dated: 29.02.2016

**NOTICE FOR REGISTRATION OF FIRMS**  
**FOR THE FINANCIAL YEAR 2016-17**

Kendriya Vidyalaya Sangathan, Regional Office, Jammu invites applications for registration of firms/suppliers/service providers for supply of stationery items, Labour /service providers in watch & wards, cleanliness, AMC Air conditioners, Fire extinguisher, Water Coolers/ Generator Set-(Kriloskar make).

The registration form can be downloaded from the website i.e. <http://www.kvsrojammu.org> or can be obtained from the office on all working days between 10 AM to 5.30 PM upto 10.03.2016.

Applications may be submitted to this office within upto 10.03.2016 of publication of this notice in the prescribed format along with registration of IT/PAN/TAN/ TIN/ ST/VAT/ Number etc and testimonials for minimum if 3 years of experience. Labour/Service providers should mention EPF/EIS Number also, failing which registration will be rejected.

(A.V.L.J. Rao)  
Deputy Commissioner

**FORM FOR REGISTRATION OF FIRMS  
FOR THE PERIOD OF ONE YEAR W.E.F. 01/04/16 TO 31/3/17**

**Sub:- registration of firms/suppliers/service providers for supply of stationery items, Labour /service providers in watch & wards, cleanliness, AMC for Air conditioners, Fire extinguisher, Water Coolers/ Generator Set-(Kriloskar make). in Kendriya Vidyalaya Sangathan, Regional Office Jammu.**

1. Name & address of firm :- \_\_\_\_\_
2. Telephone number  
a) Landline - \_\_\_\_\_  
b) Mobile - \_\_\_\_\_
3. Name of the owner of the firm with address :- \_\_\_\_\_
4. VAT, TIN, TAN number of the firm  
VAT NO \_\_\_\_\_  
TIN NO \_\_\_\_\_  
TAN NO \_\_\_\_\_
5. PAN number of owner/Firm :- \_\_\_\_\_
6. Copies of return of VAT/TIN/TAN of last 3 years should be attached with format :- \_\_\_\_\_
7. Details of experience & place of work during the last 03 years

Institution where rendered service / supplied articles	Period	Name of supplies / service	If contract cancelled before expiry, mention region

8. Name & address for bank guarantee \_\_\_\_\_

Dated :- \_\_\_\_\_

Signature of owner of the firm & seal

**NOTE: Without TIN/PAN and VAT number, no firm will be registered. The KVS, RO, Jammu reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

### Undertaking

I, Mr./Ms. \_\_\_\_\_ Proprietor/owner of \_\_\_\_\_ M/S \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the KVS,RO, Jammu.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature \_\_\_\_\_  
Name of Proprietor \_\_\_\_\_  
Seal of the Firm \_\_\_\_\_