

REPRESENTATION FOR RECTIFICATION OF ERROR/DELETION OF CHOICE STATION/WITHDRAWAL OF REQUEST TRANSFER APPLICATION I.E. PART 'C' OF THE ANNUAL REQUEST TRANSFER APPLICATION FOR 2015-16 (NO ADDITION OF CHOICE STATION IS PERMISSIBLE)

(THIS FORMAT TO BE USED BY THE EMPLOYEE ONLY)

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
Regional Office,
Jammu.

Fax No. 0191-2430081
E-mail ID: rtirojammu@yahoo.com

1	Unique Application No. as mentioned in Transfer/ displacement count list	
2	Name of applicant (in capital letters)	
3	Post & Subject	
4	Name of present KV with code no. of KV & station.	
5	Name & Code of all choice stations to which transfer sought (as mentioned in col. 10 A or 10 B of the original request transfer application form submitted for request transfer)	
6	Type of error, if any (specify whether in PART A, B , C or D & also the Col. number. of the relevant part of transfer application form in which the error has crept in)	
7	Request of the applicant in brief (specific request may be made with reference to the application already submitted and the error as reported in col.6 above.)	
8	Signature of the applicant with date	

THE ABOVE DETAILS MUST BE SENT IMMEDIATELY ON THE E-MAIL ADDRESS GIVEN ABOVE AS WELL AS THROUGH CONCERNED PRINCIPAL, SO AS TO REACH KVS (RO), JAMMU BEFORE 14.05.2015. IN CASE THE SAME REQUEST IS NOT RECEIVED THROUGH CONCERNED VIDYALAYA, IT WILL NOT BE ENTERTAINED.

Signature of the Principal with date & seal along with comments, if any.

**KENDRIYA VIDYALAYA SANGATHAN
REGIONAL OFFICE, JAMMU**

**PERFORMA FOR RECTIFICATION OF ERRORS/DISCREPANCIES NOTED IN THE
PROVISIONAL TRANSFER AND DISPLACEMENT COUNTS FOR THE YEAR 2015-16**

(THIS FORMAT TO BE USED BY THE VIDYALAYA ONLY.)

NAME OF THE VIDYALAYA _____

The Deputy Commissioner,
Kendriya Vidyalaya Sangathan,
Regional Office, Jammu

Sir,

Following errors/ discrepancies have been noted in the Provisional Transfer & Displacement counts for the year 2014-15 as uploaded on KVS, RO, Jammu's website. It has been sent on e email ID: **rtirojammu@yahoo.com** and also through speed post.

S.N	Name of the employee	Transfer Application No.	Nature of Error/ discrepancy. (Please mention whether it is in Part "A", 'B', 'C' or 'D' with Col. No.)	Incorrect entry	Correct Entry	Remarks

This is for your information and necessary action please.

Yours faithfully

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Name and Signature of the Principal with date & seal